



Omak School District #19
SCHOOL BOARD MEETING
Tuesday, September 26, 2023
REGULAR SCHOOL BOARD MEETING 5:30 p.m.
619 West Bartlett Ave.
Omak, Washington 98841

MINUTES

1. CALL TO ORDER

Chairman Dennis Carlton called the meeting to order at 5:30 p.m.

1.01 Roll Call

Board Members:

Dennis Carlton, Chairman	Present
Darrel Diebel, Vice Chairman	Present
Jerry Day	Not Present
Mandy Holz	Present
Pete Sirois	Present

Michael Porter, Superintendent	Present
Estelle McCormack, Recording Secretary	Present

1.02 Pledge of Allegiance

The meeting opened with Chairman Dennis Carlton leading the Pledge of Allegiance.

1.03 Approval of Agenda

Action

Motion by Darrel Diebel and seconded by Pete Sirois to approve the agenda, as presented.

Motion Approved

1.04 Welcome to our new Junior and Senior Student Board Representatives

Superintendent Michael Porter welcomed returning Senior Student Board Representative Jonathan Kirk and our new Junior Student Board Representative Angelica Rodriguez.

1.05 Welcome to Visitors not on Agenda

East Elementary PE Instructor Dean Agee offered harvested produce from the East Elementary garden, shared educational information the garden provides for our students, and thanked our local sponsors.

2. APPROVAL OF MINUTES

Action

2.01 Approval of Minutes – Regular Board Minutes 08/22/2023 and Special Board Minutes 09/19/2023

Motion by Mandy Holz and seconded by Darrel Diebel to approve Regular Board Minutes 08/22/2023 and Special Board Minutes 09/19/2023, as presented.

Motion Approved

3. CONSENT AGENDA

Action

3.01 The purpose of the consent agenda is to reduce the time going through motion, second, and voting on issues of common consent. Any board director can ask for any item to be removed from the consent agenda. There is no discussion of items on the consent agenda. By motion of the board, the remaining items are approved without discussion as part of the consent agenda.

3.02 Warrant and Voucher Expenditures

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a voucher register, which has been made available to the board. Mandy Holz reviewed them and found them to be in order.

- Payroll checks #472319 through 472342 and 472343 through 472367 in the amount of \$3,877,526.48
- Payroll VOID Direct Deposit in the amount of \$10,540.68
- Payroll Reissue check #472129 in the amount of \$10,540.68
- Payroll checks #472135 through 472138 in the amount of \$1,854.20
- General Fund checks #471975 through 471978 in the amount of \$1,226.31
- General Fund checks #472139 through 472302 in the amount of \$2,883,050.05
- General Fund checks #472116 through 472127 in the amount of \$3,235,617.91
- General Fund check #472130 in the amount of \$898,445.86
- General Fund checks #472131 through 472134 in the amount of \$6,811.43
- Capital Project Fund check #472303 in the amount of \$98,908.69
- ASB Fund check #471979 in the amount of \$514.30
- ASB Fund check #471938 VOID in the amount of \$3,370.00 (reissue for lesser amount)
- ASB Fund checks #472304 through 472318 in the amount of \$8,697.77
- ASB Fund check #472128 in the amount of \$306.87

3.03 Contracts

- Omak School District / Eastern Washington University – Education Affiliation Agreement 2023-26
- Omak School District / Wenatchee Valley College – Early Childhood Education Memorandum Of Agreement 2023-25
- Omak School District / North Central ESD 171 – Special Education In-Service Cooperative Letter of Agreement 2023-24
- Omak School District / North Central ESD 171 – Employee Assistance Program 2023-24
- Omak School District / North Central ESD 171 – Red Rover Absence Management 2023-24

3.04 Policy and Procedure Updates – Non-Substantive Revisions

- Procedure 2161 – Special Education and Related Services for Eligible Students
- Procedure 2162 – Education of Students with Disabilities Under Section 504
- Policy 3122 – Excused and Unexcused Absences
- Procedure 3122 WAVA – Excused and Unexcused Absences
- Policy 3225 – School-Based Threat Assessment
- Policy & Procedure 3241 – Student Discipline

3.05 Fiscal Reports

- Cash & Investment Comparison for Board
- Okanogan County Treasurer's Monthly Report

- Treasurer's Report History
- Budget Status Report

3.06 Personnel Report

Motion by Jerry Day and seconded by Pete Sirois to approve the consent agenda, as presented.

Motion Approved

4. STUDENT REPORTS

4.01 Student Report – Jonathan Kirk and Angelica Rodriguez

Information

Board representatives Jonathan Kirk and Angelica Rodriguez shared club and sports information with the board. Chairman Dennis Carlton thanked them for their report.

5. GOOD NEWS

Information

The following individuals shared the good news that is happening within the school district:

- Middle School Principal Ryan Christoph shared that our Pioneer Players Drama Club has a new advisor, Lyn Pearce. She is doing a great job, and the club is in the process of selecting their next performance.
- High School Principal David Kirk shared that auditions have been held for Hercules, presented by Missoula Children's Theater and sponsored by the Performing Arts Center Foundation. Staff and students are preparing for a busy Homecoming week next week.
- East Elementary Assistant Principal Kim DeHart shared that there are a lot of activities happening at East, including the Anti-Bullying/Kindness assembly with Greg Bennick, WIN time for our students, the Golden Awards assembly, and they are preparing for the first Book Fair and Family Night October 19th, 5:30 p.m. to 7:00 p.m.
- North Elementary Principal Star Stone shared that they also hosted Greg Bennick, which was a great assembly for the students. The pumpkin harvest was a success, and their open house is scheduled for October 4th at 5:30 p.m. with a scavenger hunt to engage staff and families.
- Superintendent Michael Porter was able to observe our bus drivers participating in the school bus training simulator, a replica of a real bus with a driving cockpit, steering wheel, brakes, turn signals, etc. Our drivers practiced driving on different terrain, road and weather conditions, traffic levels, and emergency situations.
- WAVA Executive Director Susan Boyer shared that they are off to a great start with fuller classes than last year. They are getting to know their students with assessments and back-to-school picnics across the state this Friday. This year, a new club for students called the K-12 Zone allows students to digitally interact with each other.
- Board Director Mandy Holz provided information on their attendance at the WSSDA General Session. Our board directors were instrumental in successfully passing two essential items to help rural school districts.

6. REPORTS

6.01 Student Resource Officer Update – Omak Chief of Police Dan Christensen

Information

Omak Chief of Police Dan Christensen provided updated information on a Student Resource Officer, followed by questions from the board.

6.02 Community Prevention and Wellness Initiative (CPWI) 2022-23 Services and Outcomes –

Lesa Eiffert

Information

Substance Abuse Counselor Lesa Eiffert presented the 2022-23 student data for our district. Ms. Eiffert works through the North Central ESD 171 and the initiative focuses on building healthy and safe community environments, expanding quality preventive services in clinical, community, and school settings, empowering people to make healthy choices, and eliminating health disparities.

6.03 Monthly Fiscal/Enrollment – Scott Haerberle

Information

- BEA FTE Enrollment Counts – Brick & Mortar
- BEA FTE Enrollment Counts – WAVA-Stride

Chairman Dennis Carlton thanked everyone for their reports.

7. OLD BUSINESS

- No Old Business to present

8. NEW BUSINESS

8.01 Board Policy Update – First Reading

Action

- Policy & Procedure 1400 – Meeting Conduct, Order of Business, and Quorum
- Policy 3231 – Student Records
- Policy & Procedure 3520 – Student Fees, Fines, or Charges
- Policy 6215 – Expense Claim Certification and Approval

Superintendent Michael Porter reviewed the proposed Policy and Procedure updates with the board. Motion by Pete Sirois and seconded by Mandy Holz to approve Board Policy and Procedures for a first reading and moved to a second reading, as presented.

Motion Approved

8.02 Student/Parent Handbooks

Action

- North Elementary – Star Stone
- East Elementary – Lee Ann Schrock
- Middle School – Ryan Christoph
- High School – David Kirk
- Highlands – Geoff Pearson
- WAVA-Stride – Susan Boyer

Motion by Mandy Holz and seconded by Pete Sirois to approve the Student/Parent Handbooks, as presented.

Motion Approved

8.03 Resolution #09-26-23-466 – Cancellation of Outstanding Warrants

Action

Motion by Darrel Diebel and seconded by Pete Sirois to approve Resolution #09-26-23-466 – Cancellation of Outstanding Warrants, as presented.

Motion Approved

8.04 Omak School District / Administrative Support Staff Agreement 2023-26

Action

Motion by Pete Sirois and seconded by Mandy Holz to approve the Omak School District / Administrative Support Staff Agreement 2023-26, as presented.

Motion Approved

8.05 Omak School District / Executive Director Group Memorandum of Agreement

Action

Motion by Pete Sirois and seconded by Mandy Holz to approve the Omak School District / Executive Director Group Memorandum of Agreement, as presented.

Motion Approved

9. SUPERINTENDENT REPORT

Information

Superintendent Michael Porter shared that local superintendents are working with members of the North Central ESD to update our Emergency Procedure flipcharts, which should be completed this next month. He continues to look for opportunities to enhance communication, continuing with video messaging every month and adding “Soup with the Supe” this year for community discussion.

10. BOARD ANNOUNCEMENT/CORRESPONDENCE

Information

Upcoming Calendar Items

- October 17 Special Board Meeting – 5:30 p.m.
- October 24 Regular Board Meeting – 5:30 p.m. – Pete Sirois Exp Review
- November 3 Records / Early Release – End of First Quarter
- November 10 Veterans Day – No School
- November 17 End of First Trimester
- November 20-21 P.T.S. Conferences
- November 21 Special Board Meeting – 5:30 p.m.
- November 22-23 Thanksgiving Break – No School
- November 24 WA Native American Day – No School
- November 28 Regular Board Meeting – 5:30 p.m. – Dennis Carlton Exp Review

At 7:20 p.m., Chairman Dennis Carlton called for an approximate 10-minute recess.

11. EXECUTIVE SESSION – RCW 42.30.110(1)(g)

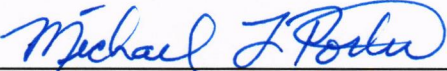
The board went into Executive Session at 7:30 p.m. for approximately 10 minutes to discuss the performance of a public employee, with no action to be taken.

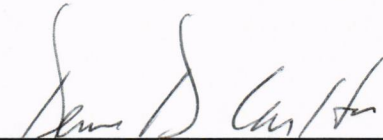
The board exited the Executive Session and re-entered the open session at 7:40 p.m.

12. ADJOURNMENT

Chairman Dennis Carlton adjourned the meeting at 7:40 p.m. by consensus.

ATTEST:


Board Secretary


Board Chairman